



SHAHEED MOHTARMA BENAZIR BHUTTO INSTITUTE OF TRAUMA CERTIFICATE

In accordance with SPPRA's comments on receiving and redressing complaints received during tender processing, we have certified that no complaints have been received about the procurement process of the below-mentioned tender.

PPMS ID: T00518-22-0006

Tender Name: **LOCAL PURCHASE OF DRUGS /
MEDICINES / DISPOSABLE ITEMS ON
24/7 EMERGENCY BASIS**

Tender Reference: PROC/SMBBIT/(D&M-01)/2023-24

PROF. DR. SADQA AFTAB

Chairperson - PC

HOD ICU & Anesthesiology Department,
SMBB Institute of Trauma, Karachi

PROF. SADQA AFTAB
Department Of Anesthesia & ICU
SMBB Institute Of Trauma
Dow University Of Health Sciences

DR. GHULAM FATIMA

Chief Pathologist

Dr. Ruth K.M. Pfau

Civil Hospital, Karachi
DR. GHULAM FATIMA
Chief Consultant Pathologist
C.H.K Central Lab
Dr. Ruth K.M Pfau
Civil Hospital Karachi

PROF. DR. SHAHRIYAR GHAZANFAR

Member - PC

Professor of Surgery,
Dow University Health of Sciences, Karachi

Professor Shahriyar Ghazani
FRCGS Ed. 2005
FRCGS Ed. 2005
FRCGS Ed. 2005
Dow Medical College
Dow Medical College
Dow Medical College

MR. MUHAMMAD IBRAHIM MEMON

Member - PC

Deputy Secretary (PM&I),
Health Department, Govt. of Sindh

HAMMAD HUSSAIN

Biomedical Engineer

SMBB Institute of Trauma

MR. HAMMAD HUSSAIN

Member - PC

Bio-Medical Engineer,
SMBB Institute of Trauma, Karachi

MR. BILAL IDREES

Member - PC

Manager

Supply Chain Management,

SMBB Institute of Trauma, Karachi

MANAGER

SUPPLY CHAIN MANAGEMENT
SMBB Institute of Trauma, Karachi

MR. MUHAMMAD FAHEEM

Member - PC

Pharmacist,
SMBB Institute of Trauma, Karachi

MUHAMMAD FAHEEM
Pharmacist
SMBB Institute of Trauma

DR. MUHAMMAD SABIR MEMON

Executive Director,

SMBB Institute of Trauma, Karachi



**SHAHEED MOHTARMA BENAZIR BHUTTO
INSTITUTE OF TRAUMA, KARACHI**

No: PROC/SMBBIT/2022-23/587

Dated: May 08, 2023.

LETTER OF ACCEPTANCE

ol M/s. MUSKAN ENTERPRISES,
Shop # 8, Zaki Mansion, Chand Bibi,
Road Near Jamia Masjid Taiba, Opp:
Burns Center, Civil Hospital, Karachi.
Contact: 0333-3646791 / 0342-2866689

**SUBJECT: LETTER OF ACCEPTANCE - LOCAL PURCHASE OF DRUGS /
MEDICINES / DISPOSABLE ITEMS ON 24/7 EMERGENCY BASIS
NIT# PROC/SMBBIT/2022-23/502 (Dated: 07th March-2023),
REF# PROC/SMBBIT/(D&M-01)/2023-24 FOR FINANCIAL YEAR 2023-24**

- A. Notice Inviting Tender issued in respect of “**LOCAL PURCHASE OF DRUGS / MEDICINES / DISPOSABLE ITEMS ON 24/7 EMERGENCY BASIS**” to be supplied during the Financial Year 2023-24.
- B. The said bid (Single Stage – One Envelope procedure basis) submitted on **28-03-2023** by your firm.
- C. Meeting of Procurement Committee of Institute was held on **28-03-2023** to open the Proposal respectively.
- D. Procurement Committee of SMBB Institute of Trauma has evaluated Proposal submitted by the participants in detail and recommended you as “**Preferred Bidder**” for execution of “**LOCAL PURCHASE OF DRUGS / MEDICINES / DISPOSABLE ITEMS ON 24/7 EMERGENCY BASIS**”.
- E. Procuring Agency now wishes to offer execution of same on term and conditions as per bid documents of said **Notice Inviting Tender**.

S #	DESCRIPTION	QUANTITY REQUIRED	% DISCOUNT OFFERED ON MARKET RETAIL PRICES. (MRP)
1	Local Purchase of Drugs / Medicines / Disposable / Items (24 Hours / 7 Days on Emergency Basis)	As per requirement “Daily 24 Hours on Emergency Basis”	17% DISCOUNT OFFERED ON MARKET RETAIL PRICES. (MRP)



**SHAHEED MOHTARMA BENAZIR BHUTTO
INSTITUTE OF TRAUMA, KARACHI**

No: PROC/SMBBIT/2022-23/ 587

Dated: 08 - May - 2023

WORKFLOW:

1. Supplier or their designated representative shall visit the store department on a regular basis to collect indent. (With the exception of Sunday and holidays declared by the competent Authority).
2. In the Emergency Situation, you must collect indent from the Pharmacist by phone, in person or via a representative and shall supply on emergency basis and get countersigned from Store Department on next day. (on exception days or after store working hours or holidays declared by Competent Authority)
3. Collected indent shall be supplied within 2 hours' maximum in store department. In case of emergency situation / alert – please ensure supplies will make available on urgent basis.
4. Ensure that the indent is signed by all nominated authorized officers, including the concerned Pharmacist. (On emergency situation, signed copy of indent will collect on next day).
5. Inspection of supplied items should be conducted by the Receiver's Pharmacist of designated departments.
6. The supplied items, if found damaged / substandard shall be replaced by supplier free of cost.
7. Ensure the receipts are taken after materials have been sent to relevant authorities.
8. Supplier ensures to supply requested items to Store Department / Pharmacy. In case of Failure Management can impose penalty and strict action may be taken accordingly.
9. Supplies against request shall be labelled with proper Batch #, Brand, Manufacturing and Expiry date.
10. Delivery Challan and Invoice shall submit on the same day & in case of any emergency the same shall submit on next day.



**SHAHEED MOHTARMA BENAZIR BHUTTO
INSTITUTE OF TRAUMA, KARACHI**

No: PROC/SMBBIT/2022-23/587

Dated: 08-May-2023


11. In the incident that LP supplies shall not utilize, Store Pharmacist must return them with sufficient explanation on a written notice that has been approved by Management.
- A. That this letter of acceptance does not form a contractual or legal relationship under the relevant law of Pakistan between SMBB Institute of Trauma and the addressee of this "Letter of Acceptance".
- B. You are therefore requested to confirm within Seven (07) days from the date of receipt of this letter of acceptance, regarding your willingness to accept this offer for **"LOCAL PURCHASE OF DRUGS / MEDICINES / DISPOSABLE ITEMS ON 24/7 EMERGENCY BASIS"** to this SMBB Institute of Trauma.
- C. If agreed, Form of Contract on Non Judicial Stamp Paper along with Bank Guarantee of Performance Security Bond of 10% of Contract value i.e. **Rs. 1,000,000/-** may be submitted to this Institute within stipulated time.
- D. **Stamp duty: @0.35%** of ordered amount of **Rs. 105,000/-** shall be paid through E-stamp duty (www.estamps.gos.pk) and the paid receipt and agreement should have to be submitted to the Procurement department (SMBB-IT, KARACHI).
- E. Documents showing any set of exemption from duty taxes should be attached with bills.


ob **EXECUTIVE DIRECTOR / DDO**
SMBB Institute of Trauma – Karachi

Copy forwarded to concern for information and necessary action, please;

- The Director A&F, SPPRA with reference to PPMS ID: T00518-22-0006 & BER # BE00518-22-0006-3**
- Account & Finance Department, SMBB Institute of Trauma, Karachi**


Ahmed Raza
0346-8343346


ob **EXECUTIVE DIRECTOR / DDO**
SMBB Institute of Trauma - Karachi



**SHAHEED MOHTARMA BENAZIR BHUTTO
INSTITUTE OF TRAUMA, KARACHI**

No: PROC/SMBBIT/2022-23/659

Dated: 26 May 2023

AWARD OF TENDER (A.O.T)

M/s. MUSKAN ENTERPRISES,
Shop # 8, Zaki Mansion, Chand Bibi,
Road Near Jamia Masjid Taiba, Opp:
Burns Center, Civil Hospital, Karachi.
Contact: 0333-3646791 / 0342-2866689

**SUBJECT: AWARD OF TENDER FOR THE LOCAL PURCHASE OF DRUGS / MEDICINES /
DISPOSABLE ITEMS ON 24/7 EMERGENCY BASIS AT SMBB INSTITUTE OF
TRAUMA**
ESTIMATED CONTRACT AMOUNT "30 MILLION"

We are pleased to award you the job of Local Purchase of Drugs / Medicines / Disposables Items on 24/7 Emergency Basis at 17% Discounted rate on market retail price (MRP) at SMBB Institute of Trauma, Karachi for the period of one year (Current Financial Year 2023-24) from the date of Award of Tender i.e. 01 – July – 2023 to 30 – June – 2024 or till the finalization of next tender as per the discretion of Competent Authority.

S. #	REFERENCE CORRESPONDENCE
1	NIT# PROC/SMBBIT/2022-23/502
2	REF# PROC/SMBBIT/(D&M-01)/2023-24
3	Bid Opening Date: 28 th March-2023
4	Letter of Acceptance: PROC/SMBBIT/2022-23/587 Dated: 08 th -May-2023

S #	DESCRIPTION	QUANTITY REQUIRED	% DISCOUNT OFFERED ON MARKET RETAIL PRICES. (MRP)
1	Local Purchase of Drugs / Medicines / Disposable / Items (24 Hours / 7 Days on Emergency Basis)	As per requirement "Daily 24 Hours on Emergency Basis"	17% DISCOUNT OFFERED ON MARKET RETAIL PRICES. (MRP)

WORKFLOW:

- Supplier or their designated representative shall visit the store department on a regular basis to collect indent. (With the exception of Sunday and holidays declared by the competent Authority).
- In the Emergency Situation, you must collect indent from the Pharmacist by phone, in person or via a representative and shall supply on emergency basis and get countersigned from Store Department on next day. (on exception days or after store working hours or holidays declared by Competent Authority)

Handwritten signature/initials



**SHAHEED MOHTARMA BENAZIR BHUTTO
INSTITUTE OF TRAUMA, KARACHI**

No: PROC/SMBBIT/2022-23/59

Dated: 26 May 2023

3. Collected indent shall be supplied within 2 hours' maximum in store department. In case of emergency situation / alert – please ensure supplies will make available on urgent basis.
4. Ensure that the indent is signed by all nominated authorized officers, including the concerned Pharmacist. (On emergency situation, signed copy of indent will collect on next day).
5. Inspection of supplied items should be conducted by the Receiver's Pharmacist of designated departments.
6. The supplied items, if found damaged / substandard shall be replaced by supplier free of cost.
7. Ensure the receipts are taken after materials have been sent to relevant authorities.
8. Supplier ensures to supply requested items to Store Department / Pharmacy. In case of Failure Management can impose penalty and strict action may be taken accordingly.
9. Supplies against request shall be labeled with proper Batch #, Brand, Manufacturing and Expiry date.
10. Delivery Challan and Invoice shall submit on the same day & in case of any emergency the same shall submit on next day.
11. In the incident that LP supplies shall not utilize, Store Pharmacist must return them with sufficient explanation on a written notice that has been approved by Management.

The supplied items if found damaged shall be replaced by supplier free of cost. You are therefore requested to please make arrangement for supply of drugs/medicines on 24/7 Emergency against the request generated by Store & Pharmacy on daily/time-to-time basis at your earliest after receipt of this order and send your bill in triplicate to Accounts & Finance Department for the arrangement of payment as per the intervals of our mutual convenience.

oh
**EXECUTIVE DIRECTOR / DDO
SMBB INSTITUTE OF TRAUMA**

Copy to:

1. The Director (A & F) SPPRA with reference to SPPRA @ **PPMS T00518-22-0006** & Evaluation Report ID # **BE00518-22-0006-3**
2. Store In-charge, SMBB Institute of Trauma.
3. Accounts & Finance Department, SMBB Institute of Trauma.

Store Received
He

oh
**EXECUTIVE DIRECTOR / DDO
SMBB INSTITUTE OF TRAUMA**

*Received
Pharmacy*

RECEIVED BY
Accounts Department
SMBB INSTITUTE OF TRAUMA
Inward No. 1636
Dated 26-05-2023



Plot No: 216, Shop No: 02, Near 100 Bed Hospital Steel Town Karachi

SR. NO. 18447 DATE

ISSUED TO WITH ADDRESS MR.

FOR THE LOCAL PURCHASER

PURPOSE.....

VALUE RS.....ATTACHED Edge

STAMP VENDOR'S SIGNATURE.....NIT# PROC/SI

REF# PROC/SMBBIT/D 8

CONTRACT AGREEMENT

ENTRIES ONE HUNDRED ONLY

FOR THE LOCAL PURCHASE OF DRUGS / MEDICINES / DISPOSABLE ITEMS ON 24/7 EMERGENCY BASIS

VENDOR'S SIGNATURE **NIT# PROC/SMBBIT/2022-23/502 (Dated: 07th March-2023),**
REF# PROC/SMBBIT/(D&M-01)/2023-24 FOR FINANCIAL YEAR 2023-24

LETTER OF ACCEPTANCE NO: PROC/SMBBIT/2022-23/587 DATED: 08th May - 2023

This Contract Agreement (hereinafter called the Agreement) made on 16 day of may, 2023.

BETWEEN

M/s. MUSKAN ENTERPRISES

A Contractor, having its office at **Shop # 8, Zaki Mansion, Chand Bibi, Road Near Jamia Masjid Taiba, Opp: Burns Center, Civil Hospital, Karachi.** (Hereinafter mentioned as Contractor), which expression shall be deemed to mean and include its successors-in-interest and permitted assigns;

AND

SHAHEED MOHTARMA BENAZIR BHUTTO INSTITUTE OF TRAUMA

A department under Government of Sindh, having its office at SMBB Institute of Trauma, Chand Bibi Road, Karachi Sindh, Pakistan hereinafter mentioned as “the Client”, which expression shall be deemed to mean and include its successors-in-interest and permitted assigns;

WHEREAS the Purchaser is desirous and has accepted a bid by the Contractor for Local Purchase of Drugs / Medicines / Disposables Items on 24/7 Emergency Basis remedying of any defect therein for the period of one year starting from the date of award of tender or till finalization of next tender as per the direction of Competent Authority.

Whereas the purchaser is desirous that certain purchases should be provided by Contractor and whereas the Contractor has agreed to **provide at 17% Discounted rate on Market Retail Price (MRP)** and quote the rate which has been accepted by purchaser for Local Purchase of Drugs / Medicines / Disposables Items on 24/7 Emergency Basis against the estimated sum of **Rs. 30,000,000/-** hereinafter called "The Contract Price".

Followed

Page 1 of 3

4.

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1. Contractor or their designated representative shall visit the store department on a regular basis to collect indent. (With the exception of Sunday and holidays declared by the competent Authority).
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3. Collected indent shall be supplied within 2 hours' maximum in store department. In case of emergency situation / alert – please ensure supplies will make available on urgent basis.
4. Ensure that the indent is signed by all nominated authorized officers, including the concerned Pharmacist. (On emergency situation, signed copy of indent will collect on next day).
5. Inspection of supplied items should be conducted by the Receiver's Pharmacist of designated departments.
6. The supplied items, if found damaged / substandard shall be replaced by Contractor free of cost.
7. Ensure the receipts are taken after materials have been sent to relevant authorities.
8. Contractor ensures to supply requested items to Store Department / Pharmacy. In case of Failure Management can impose penalty and strict action may be taken accordingly.
9. Supplies against request shall be labeled with proper Batch #, Brand, Manufacturing and Expiry date.
10. Delivery Challan and Invoice shall submit on the same day & in case of any emergency the same shall submit on next day.
11. In the incident that LP supplies shall not utilize, Store Pharmacist must return them with sufficient explanation on a written notice that has been approved by Management.

Now this agreement witnesseth as follows:

1. In this agreement words and expression shall have the same meanings as are respectively assigned to them in the Terms & Conditions of Tender Enquiry referred to.
2. The Following documents after incorporating addenda, if any except these parts relating to Instruction to bidders, shall be deemed to form and be read and constructed as part of this Agreement, viz:
 - a. Purchase order(s)/ Letter of Acceptance where applicable.
 - b. The completed Form of Bid along with Schedules to Bid.
 - c. Condition of Contract & Contract Data
 - d. The priced Scheduled of prices
 - e. The specifications
3. In consideration of the payments to be made by the Purchaser to the Contractor as hereinafter mentioned, the Contractor hereby covenants with the Purchaser to supply the goods and remedy defects therein in conformity and in all respects within the provisions of the Contract.
4. The Purchaser hereby covenants to pay the Contractor, in consideration of completion of the supply as per provisions of the Contract, the Contract Price or such other sum as may become payable under the provisions of the Contract at the times and in the manner prescribed by the Contract.

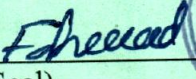

For Heeded

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5. **LIQUIDITY DAMAGES:** 0.03% of the bid price per day after the period of Completion up to 10% maximum depends upon the damages done due to non-supply.
6. **DATE OF DELIVERY:** As per requirement.
7. **PLACE OF DELIVERY:** SMBB Institute of Trauma, Karachi.
8. **DISPATCH INSTRUCTION:** Free delivery to the Consignee. i.e. SMBB Institute of Trauma, Karachi.
9. **PARTICULAR GOVERNING SUPPLY:** As per policy given in the bid documents.
10. **INSPECTION:** Nominated Inspection Committee of SMBBIT, Concerned Department of Supplied Items.
11. **PAYMENT:** The Accounts & Finance Department SMBB-IT on production of the Delivery Challan, Inspection Note and Invoice, which will make payment from the consignee's Account.
12. **SECURITY DEPOSIT:** @ Rs. 1,000,000/- in the shape of Pay Order / Bank Guarantee in favor of SMBB Institute of Trauma.
13. **SPECIAL INSTRUCTION:** The Inspection Authority reserves the right to get any or all stores supplied against this Contract; tested by any respective Testing Laboratory/authority at the purchaser's discretion, before or after the acceptance of stores.
 - 13.1.1 All the supplies must be completed within the stipulated delivery period in case of failure; purchaser reserves the right to forfeit the security deposit and purchase the stores from any other sources on risk and expenses of Contractor without any notice.
 - 13.2 The stores if found damaged shall be replaced by Contractor free of cost.
 - 13.3 Sub-Standard stores if supplied will not be returned and Contractor will be required to supply the stores of the contracted specification and of standard quality in addition to the same without any additional expenses to the Government.
14. The Contractor / Manufacturer should ensure the supply of quality stores.
15. **Stamp duty:** @0.35% of ordered amount of Rs. 105,000/- shall be paid through E-stamp duty (www.estamps.gos.pk) and the paid receipt and agreement should have to be submitted to the Procurement department (SMBB-IT, KARACHI).
16. Documents showing any set of exemption from duty taxes should also be attached with the bills.

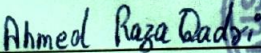
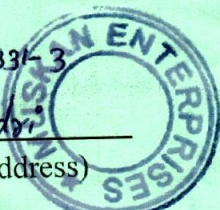
IN WITNESS WHEREOF the parties hereto have caused this Contract Agreement in accordance with their respective hands and seals, the day, month and the year first above written.

Signature of the Contractor

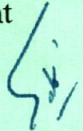
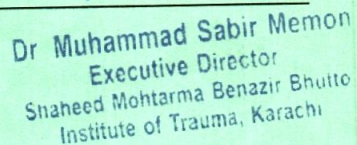

(Seal) 

Signed, Sealed and Delivered in the presence of:

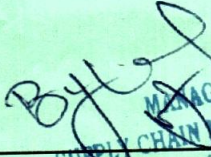
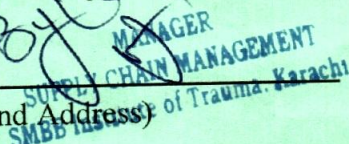
Witness:

42101-205633-3

(Name, Title and Address) 

Signature of the Client


(Seal) 
Dr. Muhammad Sabir Memon
Executive Director
Shaheed Mohtarma Benazir Bhutto
Institute of Trauma, Karachi

Witness:


(Name, Title and Address) 
MANAGER
SUPPLY CHAIN MANAGEMENT
SMBB Institute of Trauma, Karachi